

ACT is recruiting a Grievance Mechanism Coordinator (part time 60%, temporary)

Location: Germany

Description

ACT is an agreement between 19 global brands and IndustriALL Global Union with the aim of achieving living wages for workers in textile and garment supply chains. We believe that collective bargaining at industry level, enabled by freedom of association and responsible purchasing practices, is the most realistic pathway to living wages.

Tasks, responsibilities, competencies

The Grievance Mechanism Coordinator will support the implementation and development of Grievance Mechanisms on workers' rights and ACT Purchasing Practices Commitments . The Grievance Mechanism Coordinator will work in a cross-cutting position and will be the focal contact for incoming grievances and coordination of involved parties and documentation of case handling.

The tasks also include:

- Coordinating processing of grievances in coordination with ACT Secretariat, ACT members and trade unions
- Coordination and facilitation of meetings with ACT Secretariat, ACT members and trade unions
- Support knowledge management, including database maintenance and documentation of case handling
- Project reporting
- Evaluation and strategy development on grievance mechanisms
- Developing information and communication material on the ACT Grievance Mechanisms

Qualifications

- Master's degree or higher academic qualification in labor law, industrial relations, sustainable development, sustainable global supply chain management, or related fields.
- Minimum of two years of professional experience with companies, trade unions or international organisations in the field of industrial relations, human rights or corporate social responsibility. Experience in implementing projects.
- Experience in grievance handling is required.
- Extensive experience in engaging effectively across stakeholders with trade unions and companies is required.
- Excellent communication skills in English are required.
- Solid knowledge about economic and social conditions in the global garment supply chain is required.
- Strong ability to work independently and to work with a remote team.
- Knowledge about international labour standards and due diligence standards are an asset.

PLACE OF WORK Germany, preferably Berlin.

SALARY AND BENEFITS ACT offers a competitive salary and benefits based on experience.

APPLICATION Cover letter and CV/Resume should be sent to application@actonlivingwages.com

APPLICATION DEADLINE Please send your application by **25th of August 2022, 17.00 CET**.

EQUAL OPPORTUNITY EMPLOYER ACT is an equal opportunity employer that does not discriminate in its hiring practices to build the strongest possible workforce.